**Lecturer Professional Development Fund 2023-2024**Cover Sheet Template for Requests for AY 2023-2024

|  |  |
| --- | --- |
| **Name** |  |
| **Department** |  |
| **Decanal Unit/Unit** |  |
| **Campus** |  |
| **E-mail** |  |
| **Professional Development Activity or Activities**  |  |
| **Amount of Funding Requested with Detailed Budget** |  |
| **Semester** | [ ] Fall 2023[ ] Spring 2024[ ] Summer 2024 |
| **Endorsement by Department Chairperson or Program Director** |  |
| **Review by Dean/Head of Unit** | [ ] Approved[ ] Not approvedSignature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Please include your project statement on the following page, including how the project relates to the professional development criteria[[1]](#footnote-1) (limited to one page).**

1. Requests for funding must meet the following criteria: “[P]rofessional development activities specifically related to the pedagogic and related professional development needs of Lecturers to enhance faculty knowledge, skills and/or abilities in connection with and related to their professional activities at Rutgers.” [↑](#footnote-ref-1)